

December 21, 1967

MEMORANDUM

TO: The Boston Redevelopment Authority

FROM: Francis X. Cuddy, Development Administrator

SUBJECT: Promotions and/or Reclassifications for Certain Authority Personnel

The attachment lists proposed promotions and/or reclassifications for certain Authority employees who are eligible for salary increases in January 1968.

Each promotion and/or reclassification has been carefully analyzed and evaluated before submission for your approval. All employees listed in the attachment have performed exceptionally well during the past twelve months and are expected to continue their superior performance during the next year.

The present salary range and step plan was approved in January 1964. It is four years old, has never been revised, except to add a sixth step, and, should have, at an earlier date, been revised upward to reflect the steady increase in the cost of living. This further complicates the evaluation process and requires increases to keep the Authority comparable to other similar agencies. To simplify the evaluation process next year the entire scale should be upgraded to reflect the rise in cost of living since January 1964.

A proposed vote is attached.

BOSTON REDEVELOPMENT AUTHORITY
Promotions and/or Reclassifications
Effective January 1, 1968

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
1.	Dolan, J.	16-5	\$17,500	----	\$19,000	Dir.Comm.Devel.
2.	Hilgenhurst, C.	16-5	17,500	----	19,000	Dir.Urban Design
3.	Smart, W.	16-5	17,500	----	19,000	Dir.Fam.Reloc.
3A.	Tercyak, T.	16-5	17,500	----	19,000	Proj.Dir., S.E.
4.	Maletz, E.	16-4	16,750	16-6	18,375	Proj.Dir., G.C.
5.	Orpin, W.	15-5	16,286	16-6	18,275	Chief Engineer
6.	Wenniger, M.	16-3	16,000	16-5	17,500	Proj.Director, Fenway/Back Bay
7.	Siegel, S.	15-4	15,511	16-4	16,750	Dep.Trans.Coord.
8.	Noonan, W.	15-3	14,773	16-3	16,000	Asst.Trans.Coord
9.	Thompson, S.	14-4	14,353	16-3	16,000	Proj.Dir., W.P.
10.	Diamond, S.	15-3	14,773	15-5	16,286	Asst.Dir.Urb.Des
11.	Zeigler, P.	15-3	14,773	15-5	16,286	Dir.Comp.Plan.
12.	McInnes, D.	14-3	13,670	15-4	15,511	Proj.Director, Waterfront
* 13.	McGilvray, R.	14-2	13,020	15-3	14,773	Dir. of Rehab.
14.	Twohig, P.	15-1	13,400	15-3	14,773	Asst. R.E. Off.
15.	Kougeas, C.	15-1	13,400	15-3	14,773	Com.Rel.Off.IV
16.	Kerrigan, T.	13-5	13,613	15-3	14,773	Comptroller
17.	Jenkins, T.	14-3	13,670	15-3	14,773	Work Study Prog. Coordinator
18.	Niles, G.	12-6	13,019	15-2	14,070	Budget Officer
19.	Lareau, P.	14-2	13,020	15-2	14,070	Dev. Officer

* Board deferred action on Title

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
20.	Weiner, D.	14-4	\$14,353	14-6	\$15,824	Asst.Ch.Engineer
21.	Lockhart, R.	14-3	13,670	14-5	15,070	Proj.Dir.So.Cove
22.	Paulsen, F.	14-3	13,670	14-5	15,070	Asst.Leg.Off.II
23.	Wylie, D.	14-3	13,670	14-5	15,070	Asst.Leg.Off.II
24.	Griffin, Ambrose	14-2	13,020	14-4	14,353	Dir.Prop.Mngm't
24A.	Deely, T.	14-2	13,020	14-4	14,353	Dep. Proj. Dir.
25.	FitzPatrick, E.	12-5	12,399	14-3	13,670	Pers.& Tra.Off.
26.	Durling, R.	14-1	12,400	14-3	13,670	Civ.Eng. V
27.	Bennett, Howard	14-1	12,400	14-3	13,670	Dir.Cart.& Graph.
28.	Matt, M.	12-3	11,245	14-2	13,020	Acting Proj.Dir.
29.	Lynch, P.	13-1	11,200	14-1	12,400	Civ.Eng. V
30.	Partan, R.	12-3	11,245	14-1	12,400	Senior Arch.II
31.	Roy, C.	13-3	12,348	13-5	13,613	Civ.Eng. IV
32.	Hong, R.	13-2	11,760	13-5	13,613	Civ.Eng. IV
33.	Barbato, W.	12-4	11,806	13-5	13,613	Civ.Eng. IV
34.	Little, W.	13-2	11,760	13-4	12,965	Ch.Rehab.Fin.Off.
35.	Dinezio, C.	13-2	11,760	13-4	12,965	Ch.Rehab Officer
36.	Richardson, E.	12-3	11,245	13-3	12,348	Dep.Dir.Fam.Rel.
37.	Savrann, A.	12-3	11,245	13-3	12,348	Senior Arch. I
38.	Wampler, J.	12-3	11,245	13-3	12,348	Senior Arch. I
39.	Smith, Joan	11-5	10,938	13-3	12,348	Asst.Dir.Fam.Rel.
40.	Sayers, J.	12-3	11,245	13-3	12,348	Asst.Proj.Dir.
40A.	LaCroix, R.	12-3	11,245	13-3	12,348	Sr. Dev. Spec.

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
41.	Berry, E.	12-2	\$10,710	13-2	\$11,760	Ch.Rehab.Officer
42.	Timmons, J.	12-2	10,710	13-2	11,760	Asst.Proj.Dir.
43.	Fitzgerald, J.I.	12-1	10,200	13-2	11,760	Ch.Negotiator
44.	Lind, F.	12-1	10,200	13-1	11,200	Ch.Rehab.Officer
45.	Bennett, L.	12-1	10,200	13-1	11,200	Sr.Admin.Asst.
46.	DiSarcina, A.	10-6	10,231	13-1	11,200	Ch.Trans.Planner
47.	Salvucci, F.	10-6	10,231	13-1	11,200	Ch.Trans.Planner
48.	Collins, F.C.	12-4	11,806	12-6	13,019	Civ.Eng. III
49.	Mertens, R.	12-3	11,245	12-5	12,399	Ch.Planner II
* 49A.	Vito, A.	12-2	10,710	12-4	11,806	Ch. Rehab Off.
50.	Dinneen, A.	12-1	10,200	12-3	11,245	Supply & Graph. Reprod.Officer
51.	Olins, A.	11-3	9,922	12-3	11,245	Ch.Planner II
52.	Falck, J.	12-1	10,200	12-3	11,245	Architect IV
53.	Teitcher, E.	11-3	9,922	12-3	11,245	Ch.Planner II
54.	Lusk, P.	10-6	10,231	12-3	11,245	Architect IV
55.	Pawlowski, M.	11-4	10,418	12-3	11,245	Ch.Planner II
56.	Devine, Edward	11-4	10,418	12-3	11,245	Sr.Rehab.Des.
57.	Coit, R.	11-2	9,450	12-2	10,710	Ch.Planner II
58.	Moulton, C.	10-5	9,744	12-2	10,710	Civ.Eng. III
59.	Barker, P.	10-5	9,744	12-2	10,710	Architect IV
60.	Kennedy, John	10-4	9,261	12-1	10,200	Ch.Rehab.Officer

* 49A A. Vito - changed at Board Meeting

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
61.	Caddigan, R.	11-1	\$9,000	12-1	\$10,200	Ch.Reloc.Officer
62.	Novack, L.	11-1	9,000	12-1	10,200	Asst. Legal Off.
63.	Stubbings, J.	11-2	9,450	12-1	10,200	Sr.Trans.Plan.II
63A.	Dazzi, J.	11-4	10,418	11-6	11,485	Site Off.Mgr. II
63B.	Terban, A.	11-4	10,418	11-6	11,485	Site Off.Mgr. II
64.	Berlandi, J.	11-2	9,450	11-5	10,938	Dir.of Zoning
65.	Kuner, R.	11-3	9,922	11-5	10,938	Ch.Planner I
66.	Casendino, A.	10-6	10,231	11-5	10,938	Landscape Arch.IV
67.	Lawless, J.	10-4	9,261	11-4	10,418	Dep.Comptroller
68.	Gordon, H.	11-1	9,000	11-3	9,922	Sr.Civ.Eng.Aide
69.	Hodges, A.	11-1	9,000	11-3	9,922	Ch.Planner I
70.	Randall, A.	11-1	9,000	11-3	9,922	Sr.Rehab.Spec.
71.	Chakerian, A.	10-2	8,400	11-2	9,450	Ch.Planner I
72.	Navle, C.	10-1	8,000	11-2	9,450	Sr.Reloc.Spec.
73.	Valliere, L.	10-2	8,400	11-2	9,450	Sr.Rehab.Spec.
74.	Ruggiero, R.	10-2	8,400	11-2	9,450	Dev.Spec. IV
* 75.	McCann, P.	10-2	8,400	11-3	9,922	R. E. Asst. III
76.	Jacklin, L.	10-1	8,000	11-1	9,000	Chief Draftsman
77.	Minasian, M.	10-1	8,000	11-1	9,000	Chief Draftsman
78.	Arnold, R.	10-1	8,000	11-1	9,000	Dev.Spec. IV
79.	Landry, J.	9-4	8,334	11-1	9,000	Sr.Rehab.Spec.
79A.	Walling, J.	9-3	7,938	11-1	9,000	Chief Planner I

* 75. - Paul McCann - changed at Board Meeting

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
80.	Sheridan, L.	10-4	\$9,261	10-6	\$10,231	Bus.Rel.Spec.III
81.	Joyce, William	10-4	9,261	10-6	10,231	Bus.Rel.Spec.III
82.	Bears, C.	9-5	8,750	10-5	9,744	Civ.Eng.Aide III
83.	Moynihan, J.	9-5	8,750	10-5	9,744	Civ.Eng.Aide III
84.	Wall, J.	9-5	8,750	10-5	9,744	Civ.Eng.Aide III
85.	Brooks, W.	9-6	9,188	10-5	9,744	Civ.Eng.Aide III
86.	Yanakakis, B.	10-2	8,400	10-5	9,744	Legal Asst.
87.	Flaherty, L.	9-4	8,334	10-4	9,261	Accountant III
88.	Cooper, E.	9-5	8,750	10-4	9,261	Rehab.Liaison Officer II
89.	Lee, Chu Yuan	10-2	8,400	10-4	9,261	Architect II
90.	Topalian, J.	10-2	8,400	10-4	9,261	Reloc.Spec.II
91.	Donovan, Mark	9-2	7,560	10-3	8,820	Dev.Spec. III
92.	Nutile, T.	9-4	8,334	10-3	8,820	R.E.Asst. II
93.	Joy, T.	9-3	7,938	10-3	8,820	Accountant III
94.	McMahon, Marcia	9-3	7,938	10-3	8,820	Planner IV
95.	Moses, S.	9-3	7,938	10-3	8,820	Rehab.Spec. II
96.	Walsh, R.	10-1	8,000	10-3	8,820	Dev. Spec. III
97.	Melville, F.	10-1	8,000	10-3	8,820	Dev. Spec. III
98.	Morrison, J.	9-3	7,938	10-2	8,400	Rehab.Spec. II
99.	Currie, M.	9-2	7,560	10-2	8,400	Civ.Eng. I
100.	Crowley, Wm.	9-2	7,560	10-2	8,400	Rehab.Spec. II

Name	Present Grade	Present Salary	Proposed Grade & Step	Proposed Salary	Title
101. Simeone, R.	9-1	\$7,200	10-2	\$8,400	Rehab Legal Asst. II
102. Mayall, L.	9-2	7,560	10-2	8,400	Chief Draftsman
103. Lane, R.	8-4	7,524	10-2	8,400	Fam.Relocation Claims Officer
104. Seyfarth, K.	9-2	7,560	10-2	8,400	Reloc.Spec. II
105. Wong, Dorothy	8-5	7,896	10-2	8,400	Reloc.Spec. II
106. Donovan, Anne	8-3	7,166	9-3 10-1	7,938 8,000	Adm.Asst. III II <i>K</i>
107. Dobie, J.	9-1	7,200	10-1	8,000	Architect II
108. McInerney, F.	9-2	7,560	10-1	8,000	Rehab.Spec. II
109. Tierney, J.	8-2	6,825	10-1	8,000	R.E. Asst. II
110. McMahon, J.	8-2	6,825	10-1	8,000	Mgr.Office Serv.
111. Owens, M.	8-2	6,825	10-1	8,000	Reloc.Spec. II
112. Licciardi, V.	9-4	8,334	9-6	9,188	Dem.Insp. II
113. Rizzo, Albert	8-5	7,896	9-5	8,750	Asst.Site Office Manager
114. Neitz, P.	9-3	7,938	9-5	8,750	Trans.Planner II
115. Shea, David	8-5	7,896	9-5	8,750	Supervisor Prop. Management II
116. Baker, David	8-5	7,896	9-5	8,750	Dev.Spec. II
117. Daly, Thomas	8-4	7,524	9-4	8,334	Bus.Rel.Spec.II
118. Farren, C.	9-2	7,560	9-4	8,334	Reloc.Spec. II
119. Russell, H.	8-4	7,524	9-4	8,334	Designer III
120. Conley, Helen	8-4	7,524	9-4	8,334	Admin.Asst. II

<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
121. Coffey, W.	9-1	\$7,200	9-3	\$7,938	Reloc.Spec.II
122. Lyons, John	9-1	7,200	9-3	7,938	Bus.Rel.Spec.II
123. Kutasz, R.	9-1	7,200	9-3	7,938	Architect I
123A. Collatos, G.	9-1	7,200	9-3	7,938	Adm. Asst. II
124. Zolla, P.	8-3	7,166	9-3	7,938	Rehab Spec. I
125. Murdoch, C.	8-3	7,166	9-3	7,938	Planner III
126. Dyer, E.	8-2	6,825	9-2	7,560	Asst. Manager Office Services
127. Vernaglia, J.	8-2	6,825	9-2	7,560	R.E. Asst.
128. Barry, Joseph	8-2	6,825	9-2	7,560	Dev. Spec. II
129. Randolph, H.	7-5	6,927	9-2	7,560	Rehab.Spec. I
130. Keliher, E.	6-5	6,319	9-1	7,200	Comm.Rel.Off.I
131. Collings, H.	6-4	6,019	8-3	7,166	Purchasing Asst.
132. Clancy, Barbara	7-6	7,273	8-5	7,896	Adm.Asst. I
133. Herbert, M.	8-3	7,166	10-2 9-4	8,400 8,334	Dev. Spec. III K8
134. Murray, Andrew	8-3	7,166	7-5	7,896	Adm. Asst. I
135. Gonsalves, M.	7-5	6,927	8-4	7,524	Senior Draftsman
135. Plukas, K.	8-2	6,825	8-4	7,524	Planner II
136. Rynne, J.	8-1	6,500	8-3	7,166	Accountant I
137. Parham, Juanita	6-4	6,019	8-2	6,825	Secretary VI
138. Zeipe, M.	6-6	6,635	8-3	7,166	Civ.Eng.Aide I
139. Gannon, T.	7-4	6,598	8-3	7,166	Secretary VI
139A. Epstein, J.	8-1	6,500	8-3	7,166	Reloc.Spec. I
140. Trainor, R.	7-3	6,284	8-2	6,825	Site Off. Asst.
141. Forsythe, K.	7-2	5,985	8-2	6,825	Trans.Planner I

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
142.	Kenneally, G.	6-5	\$6,319	8-2	\$6,825	Site Office Asst
143.	Mealey, M.	7-3	6,284	8-2	6,825	Secretary VI
144.	Savioli, V.	7-3	6,284	8-2	6,825	Rehab Asst. III
145.	Anderson, H.	7-3	6,284	8-2	6,825	Adm. Asst. I
146.	Larson, F.	6-2	5,460	8-2	6,825	Adm. Asst. I
147.	Pollan, R.	7-2	5,985	8-1	6,500	Planner II
148.	DeJesus, E.	7-2	5,985	8-1	6,500	Dev. Spec. I
149.	Rose, Betty	7-2	5,985	8-1	6,500	Secretary VI
150.	Rivard, H.	7-4	6,598	7-6	7,273	Secretary V
150A.	Griffin, T.J.	7-3	6,284	7-6	7,273	Rehab Asst. II
151.	Hacking, V.	7-3	6,284	7-5	6,927	Designer I
152.	Berarducci, E.	7-3	6,284	7-5	6,927	Secretary V
153.	Baxter, R.	7-3	6,284	7-5	6,927	Arch.Drafts.II
154.	Nelson, R.	6-3	5,733	7-4	6,598	Dev. Asst. III
155.	Connolly, B.	7-2	5,985	7-4	6,598	Secretary V
156.	McDermott, M.	7-2	5,985	7-4	6,598	Supply & Graph. Prod. Asst.
157.	Shea, Anne M.	5-4	5,209	7-3	6,284	Secretary V
158.	Ardizzoni, J.	7-1	5,700	7-3	6,284	Rehab Asst. II
159.	Saravelas, T.	7-1	5,700	7-3	6,284	Arch.Drafts.II
160.	Joyce, Ann	6-3	5,733	7-3	6,284	Draftsman III
161.	Fein, S.	7-1	5,700	7-3	6,284	Arch.Drafts.II

	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
162.	Noonan, Dorothy	5-5	\$5,469	7-3	\$6,284	Secretary V
163.	Casey, J.	5-4	5,209	7-2	5,985	Secretary V
164.	Echternach, J.	6-2	5,460	7-2	5,985	Reloc.Asst. II
165.	Donahue, C.	6-1	5,200	7-2	5,985	Secretary V
166.	Norris, B.	5-4	5,209	7-2	5,985	Secretary V
167.	Brew, J.	5-4	5,209	7-2	5,985	Planner I
168.	O'Neil, J.	6-1	5,200	7-2	5,985	Dev. Asst. III
169.	Shelton, H.	6-1	5,200	7-2	5,985	Rehab Asst. II
170.	Birmingham, J.	6-2	5,460	7-2	5,985	Reloc.Asst. II
171.	Rydel, J.	6-2	5,460	7-2	5,985	Reloc.Asst. II
172.	Frisbee, M.	6-2	5,460	7-2	5,985	Reloc.Asst. II
173.	Tamer, S.	6-1	5,200	7-2	5,985	Secretary V
174.	Pike, F.	6-2	5,460	7-2	5,985	Secretary V
175.	Lanata, T.	6-2	5,460	7-2	5,985	Secretary V
176.	Doherty, Mary	6-1	5,200	7-1	5,700	Adm. Clerk
177.	Terrell, M.	6-1	5,200	7-1	5,700	Dev. Asst. III
178.	Gunn, F.	5-3	4,961	7-1	5,700	Secretary V
179.	Kinsella, H.	5-2	4,725	7-1	5,700	Secretary V
180.	Stanton, P.	6-4	6,019	6-6	6,635	Mgm't Aide II
181.	Miragias, A.	6-3	5,733	6-5	6,319	Secretary IV
182.	Nagle, M.	6-3	5,733	6-5	6,319	Plan.Aide III

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183.	Hyland, K.	6-3	\$5,733	6-5	\$6,319	Secretary IV
184.	Foley, Edna	6-2	5,460	6-4	6,019	Sr. Receptionist
185.	Lynch, Dorothea	5-5	5,469	6-4	6,019	Secretary IV
186.	Key, M.	5-3	4,961	6-3	5,733	Secretary IV
187.	Lukas, S.	5-3	4,961	6-3	5,733	Secretary IV
188.	Eldridge, P.	4-5	5,095	6-2	5,460	Supply Clerk
189.	Maida, G.	5-3	4,961	6-2	5,460	Bookkeeper II
190.	Golden, M.	3-6	4,977	6-2	5,460	Secretary IV
191.	Skowronski, C.	5-3	4,961	6-2	5,460	Draftsman II
192.	DeLoach, M.	5-3	4,961	6-2	5,460	Dev. Asst. II
193.	Green, B.	4-4	4,861	6-2	5,460	Reloc. Asst. I
194.	Sanford, C.	5-2	4,725	6-2	5,460	Dev. Asst. II
195.	Mulvihill,	5-3	4,961	6-2	5,460	Secretary IV
196.	Rizzo, Paul	5-2	4,725	6-1	5,200	Draftsman II
197.	Miraglia, J.	4-2	4,410	6-1	5,200	Dev. Asst. II
198.	Moss, S.	3-1	3,900	6-1	5,200	Draftsman II
199.	Drew, M.	5-2	4,725	6-1	5,200	Secretary IV
200.	Antosiewicz, S.	5-2	4,725	6-1	5,200	Dev. Asst. II
201.	Billings, F.	4-5	5,095	5-5	5,469	Mgm't Aide I
202.	Mayers, Anne	5-3	4,961	5-5	5,469	Asst. Cashier
203.	Fisher, E.	4-4	4,861	5-5	5,469	Secretary III
204.	Baldwin, M.	4-4	4,861	5-5	5,469	Secretary III

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	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
205.	Bailey, E.	5-2	\$4,725	5-4	\$5,209	Planning Aide II
206.	Collins, Margaret	4-3	4,630	5-4	5,209	Secretary III
207.	Vallanzola, J.	5-2	4,725	5-4	5,209	Relocation Aide
208.	Berman, C.	4-3	4,630	5-3	4,961	Secretary III
209.	Curreri, J.	4-2	4,410	5-3	4,961	Draftsman I
210.	MacDougall, M.	4-2	4,410	5-2	4,725	Draftsman I
211.	Swett, M.	4-1	4,200	5-2	4,725	Reloc. Aide
212.	Carrington, S.	4-1	4,200	5-2	4,725	Home Guidance Asst. II
213.	Chin, L. J.	4-1	4,200	5-1	4,500	Reloc. Aide
214.	Vickers, M.	4-1	4,200	5-1	4,500	Secretary III
215.	Strobis, A.	4-4	4,861	4-6	5,350	Secretary II
216.	Daly, Jacqueline	3-5	4,740	4-5	5,095	Secretary II
217.	Scalli, E.	4-2	4,410	4-4	4,861	Secretary II
218.	Janey, J.	3-3	4,300	4-4	4,861	Cler. Asst. IV
219.	Mooney, Jane	3-3	4,300	4-3	4,630	Cler. Asst. IV
220.	Letterie, L.	4-1	4,200	4-3	4,630	Cler. Asst. IV
221.	Flynn, N.	4-1	4,200	4-3	4,630	Cler. Asst. IV
222.	Hickey, B.	3-1	3,900	4-2	4,410	Secretary II
223.	Gadowski, M.	3-1	3,900	4-1	4,200	Cler. Asst. IV

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	<u>Name</u>	<u>Present Grade</u>	<u>Present Salary</u>	<u>Proposed Grade & Step</u>	<u>Proposed Salary</u>	<u>Title</u>
224.	Kelly, Rosalie	3-3	\$4,300	3-5	\$4,740	Cler. Asst. III
225.	Dunn, M.	2-5	4,375	3-5	4,740	Matron
226.	Bayless, L.	3-1	3,900	3-3	4,300	Drafts. Appr. I
227.	Sulfaro, C.	3-1	3,900	3-3	4,300	Cler. Asst. III
228.	Foley, Peter	2-4	4,167	2-6	4,594	Messenger

INTER-OFFICE COMMUNICATION

TO Kane Simonian, Executive Director
AT
FROM John P. McMorrow, Director of Administrative Management
AT

January 4, 1968

ATTENTION

SUBJECT Personnel: Anne M. Donovan, Mary M. Herbert
Development Administrator's Changes in Salary Recommendations

The Development Administrator, Mr. Francis X. Cuddy, has directed me to inform the above named employees of a change in their salary status.

As originally recommended to the Board by the Administrator, the recommendation for these employees was as follows:

Donovan, A. from Grade 8, Step 3 (\$7,166) to Grade 10, Step 1 (\$8,000)

Herbert, M. from Grade 8, Step 3 (\$7,166) to Grade 10, Step 2 (\$8,400)

The correction in both of these cases is as follows:

Donovan, A. from Grade 8, Step 3 (\$7,166) to Grade 9, Step 3 (\$7,938)

Herbert, M. from Grade 8, Step 3 (\$7,166) to Grade 9, Step 4 (\$8,334)

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